



DEPARTMENT OF THE ARMY
HEADQUARTERS, AREA II SUPPORT ACTIVITY
UNIT #15333
APO AP 96205-5333

REPLY TO
ATTENTION OF

IMKO-AB-MWR-SPTS

15 December 2005

AREA II COMMAND POLICY #1-9

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Change of Command Ceremonies

1. PURPOSE: To establish command policy for utilization of outdoor community sports facilities and fields to conduct Change of Command Ceremonies.
2. APPLICABILITY: This policy applies to all units assigned to Yongsan and Area II.
3. GENERAL:
 - a. Change of Command Ceremonies for Colonels (O-6) and above will be conducted on Knight Field, Yongsan Main Post.
 - b. Change of Command Ceremonies for Lieutenant Colonels (O-5) and below will be conducted on Lombardo Field adjacent to Collier Field House.
 - c. The Seoul American High School Athletic Field is also available during the summer school break for conducting Change of Command Ceremonies.
 - d. Units conducting Change of Command Ceremonies on Lombardo Field are required to provide a 10-person detail to take down the outfield fencing on the day of or the day prior to the scheduled ceremony. A 10-person detail will also be required to re-install the fence immediately after the conclusion of the ceremony. Note: It takes approximately three hours to take down the fence and approximately three hours to erect the fence. Two maintenance workers from the Yongsan Sports Maintenance Crew will be on site to assist and supervise the fence takedown, removal and re-installation.
4. To conduct Change of Command Ceremonies on Knight Field, contact the Ceremonies NCO, S-3, USATC-K, 723-3330.
5. Written memorandum requests to conduct Change of Command Ceremonies on outdoor Yongsan Community Sports Fields will be submitted to the Sports Director, DMWR, Area II Support Activity, Collier Field House, Building #5200, Yongsan South Post, telephone 738-8608/7885.

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6. Written memorandum requests for use of the Seoul American High School Athletic Field during the period mid-June through mid-August can also be submitted to the Area II Support Activity Sports Director
7. The proponent for this policy is the Area II Support Activity Sports Director, 738-8608/7885.
8. This policy memorandum supersedes Area II Policy Memorandum #1-9, EANC-SA-CR-S, 16 October 2003, subject as above.



RONALD C. STEPHENS
COL, SC
Commanding

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